BLACKBOARD® 9.1 FOR TURNINGPOINT® CLOUD PARTICIPANTS

IMPORTANT
You must register your Device ID through Blackboard. If you did not register your Device ID through Blackboard, you must follow the process below to link your Device ID to your course(s). If you have not yet registered your Device ID, skip to Navigating to the Turning Account Registration Website on page 1.

1. Log into Blackboard.
2. Click the Courses tab.
3. Select the appropriate course below Course List.
4. Click Tools from the left menu.
5. Click Turning Account Registration.
   The Turning Account website is displayed.
6. Sign in with your Turning Account Username and password.

Navigating to the Turning Account Registration Website

All Turning Technologies functions are performed from the Turning Account Registration website, which is accessible via the Turning Account Registration link.

1. Log into Blackboard.
2. Click the Courses tab.
3. Select the appropriate course under Course List.
4. Click Tools from the left menu.
5. Click Turning Account Registration.
   The Turning Account Registration website is displayed.

Creating a Turning Account

A Turning Account is a unique identifier that is used to tie together all software accounts and response devices. A Turning Account is required for use with TurningPoint Cloud and ResponseWare.

1. Click Create Account.
   The Sign Up page is displayed.
2. Enter your email address and click Next.

   IMPORTANT
   It is strongly recommended that you use your school email address.

A verification email will be sent to the email address you provide.

turningtechnologies.com/technical-support/integration-solutions
3 Check your email and click the link to verify your Turning Account.

**NOTE**
If you did not receive the verification email, click the Resend Verification button in Turning Account.

4 Enter all **required fields** as noted by the asterisks on the Profile page.
   a. If you are using a ResponseCard, enter the Device ID in the Device (ResponseCard) ID field.

   **NOTE**
   If you are using ResponseWare, your ResponseWare Device ID is automatically added to your Turning Account.

   b. Enter your Turning Account **license code** in the License field and click Validate.

   **NOTE**
   If you do not have your Device ID or license code, you can add them later. See Adding a Device (ResponseCard) on page 3.

   c. From the Role drop-down menu, select Participant.

5 Select the box labeled I accept the Terms of Use and click Create account. The Dashboard is displayed.

**Purchasing or Redeeming a License**

**IMPORTANT**
Participants must purchase a Turning Account license. This license is required for instructors to be able to view session information and participant scores.

**Prerequisites**
A Turning Account license is required for responses from response devices or ResponseWare to be tracked and used in TurningPoint Cloud and Learning Management Systems (LMS). The Turning Account license also includes a ResponseWare license.

1 Select Licenses from the left menu.

2 Do one of the following:
   a. If you have already purchased a license code from your bookstore, enter the code in the License Code field and click Redeem.
   b. If you have not purchased a license code, click the Visit Online Student Store icon. Your browser will be directed to the Turning Technologies Student Store.
      a. If your instructor provided you with a school code, enter the code in the Enter School Code field. If you do not have a school code, click the Proceed to Store icon.
      b. Select a license.
      c. Click Add to Cart.
      d. Click Review Selections.
      e. When you are ready to checkout, click Checkout.
      f. Enter your billing information and click Review Order.
      g. After reviewing your order, click Complete Purchase.

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h. After the purchase is made, a confirmation screen is displayed.

i. Click **Access TurningPoint Account** to be redirected to your Turning Account.

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<th>NOTE</th>
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<tr>
<td>The license is automatically applied to your account.</td>
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**Adding a Device (ResponseCard)**

If your instructor requires the use of a ResponseCard (clicker) in class, you must add the device to your Turning Account in order to receive credit in class. Up to five (5) devices may be added to your account.

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<th>NOTE</th>
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<tr>
<td>If you are using ResponseWare, your ResponseWare Device ID is automatically added to your Turning Account.</td>
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1. Select **Devices** from the left menu.

2. Click **Add**.
   
   The **Add Response Device** window opens.

3. Enter the **Device ID** and click **Save**. The Device ID is located on the back of the device below the barcode.

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<tr>
<th>TIP</th>
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<td>Letters A - F and numbers 0 - 9 are valid Device ID options.</td>
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**Removing a Device**

Response devices should only be removed from your Turning Account if you no longer have access to the device. If you remove a device, the device is no longer associated to you in any future sessions.

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<th>EXAMPLE</th>
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<td>You may remove a device at the end of the semester because you sold it to the bookstore.</td>
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<th>IMPORTANT</th>
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<tr>
<td>A ResponseWare ID cannot be removed from your Turning Account.</td>
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1. Select **Devices** from the left menu.

2. Select a **Device ID** from the **Device (ResponseCard) ID** menu.

3. Click the **Remove** icon.
   
   The **Confirm Remove** window is displayed.

4. Click **Remove**.
Contact Us

For additional help, contact Turning Technologies Technical Support.

Technical Support is available from 7 a.m. - 9 p.m. EST.

From within the contiguous United States, you can reach Technical Support toll-free by calling 866.746.3015. If you are calling from outside of the United States, please call +1 330.746.3015.

Technical Support may also be reached via e-mail at support@turningtechnologies.com or support@einstruction.com, a brand of Turning Technologies.