

Request for Account on OIT Virtual Web Server
Office of Information Technology

This form is used to request an account on the Virtual Web Server for your Department/Organization's Web page. All accounts on this server will be fully supported by the NT and UNIX Support Group. The one-time fee for an account is \$100. Return this form to the OIT Service Center in Hodges Library, 1015 Volunteer Blvd Knoxville, TN 37996-1000 or fax to 865-974-0277.

Name: _____ UT ID#: _____

Office Phone: _____ Email Address: _____

Name of Department/Organization: _____

Check all that apply:

I already have a departmental UNIX account that needs to be virtually hosted.
 UNIX Account Name: _____

I do not already have a departmental UNIX account. Please create one for me.
 First preference for login ID (limited to 8 characters): _____
 Second preference for login ID (limited to 8 characters): _____

I wish to have my departmental address registered in LDAP (the online directory). *For example, if your departmental UNIX account is "physics", checking this box will result in an LDAP entry of the form – physics@utk.edu. Mail sent to physics@utk.edu will be delivered to your departmental UNIX account "physics".*

I wish to have the following URL. (Name chosen must fit into network domains already chosen by OIT.)
 First preference: _____
 Second preference: _____

I understand that this account will incur a one-time setup fee of \$100. This fee does not include any consulting time. I also understand and agree that this Virtual Web Server account may be used only for legitimate University-related work by faculty, staff and students of The University of Tennessee.

 Signature

 Date

Please set the account responsibility (billing) for this Virtual Web Server account to departmental billing as indicated below. I authorize the annual electronic funds transfer to cover the charges incurred by this account.

 Responsible Account No

 UT Account Name

 Departmental Address

 Authorized By

 Title

 Signature

 Date

Office Use Only			
Date Received:	_____	Remedy Ticket #	_____
Ticket Created:	_____	Date:	_____
UNIX Special Account Created:	_____	Initials:	_____
Add UNIT to LDAP, form submitted to OIT:	_____	Date:	_____
Virtual Host Created:	_____	Initials:	_____
Ticket Reassigned to OIT_HelpDesk Email:	_____	Date:	_____
Form Delivered to HelpDesk:	_____	Initials:	_____
Customer Notified on Completion:	_____	Date:	_____
Assign Ticket to OIT_NSRequest:	_____	Initials:	_____
Form Delivered to Rose Parker:	_____	Date:	_____
		Initials:	_____